



HARLANDALE INDEPENDENT SCHOOL DISTRICT



"A Family Working Together!"

JOB ANNOUNCEMENT

POLICE/SCHOOL RESOURCE OFFICER H.I.S.D. POLICE DEPARTMENT

Posting Date

June 9, 2014

OPEN UNTIL FILLED

Number of Days Employed: 187
Working Hours: Varies
Paygrade: 5P
Hourly Rate Range: \$15.92-\$20.24

Position Summary: This position is responsible for ensuring peace and order in school facilities during the school year as well as protecting facilities from theft and/or vandalism.

Reports To: Police Sergeant

MINIMUM SKILLS/QUALIFICATIONS:

1. High School Diploma or GED from an accredited high school or educational program
2. Must possess a Texas Peace Officer's License issued by Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE)
3. Prefer previous experience in law-enforcement related work
4. Valid Texas Class C Driver's License and an acceptable driving record
5. Good Oral and written communication skills
6. Meet the position's physical requirements

APPLICATION PROCEDURES:

- IN DISTRICT: Employees must submit a complete resume and letter of interest.
- OUT OF DISTRICT: 1) Must complete an online application to include work history
2) Must submit a resume

INTERESTED PERSONS MUST SUBMIT THE APPROPRIATE DOCUMENTS TO:

Mr. Elias Hernandez, Human Resources Auxiliary Coordinator
Harlandale Independent School District
102 Genevieve
San Antonio, Texas 78214-2997
(210) 989-4419

Applicants chosen for an interview will be contacted about the date and time.

WORKING DAYS, WORKING HOURS, DUTY ASSIGNMENT AND JOB LOCATIONS ARE SUBJECT TO CHANGE.

The Harlandale Independent School District does not discriminate against any employee or applicant for employment because of race, color, religion, gender, national origin, age, disability, military status, genetic information or on any other basis prohibited by law.

An Equal Opportunity Employer

The following person has been designated as the Title IX Coordinator:

Diana Tudyk, Interim Executive Director of Human Resources

102 Genevieve
San Antonio, Texas 78214
(210) 989-4410